

MIDWEST NANNIES, LTD.
P.O. Box 103 St. Charles, Illinois 60174
(630) 513-9034
FAX (630) 513-9092
FAMILY APPLICATION

Date Nanny Needed _____

Mother's Name: _____
Father's Name: _____ Home Telephone: _____
Address: _____ Home Fax Number: _____
City: _____ State: _____ Zip Code: _____ E-Mail: _____
Marital Status: _____ If divorced or separated, describe situation: _____

Name, address and phone number of parent not living with children: _____

Major Cross Streets: _____

Employment Information:

<u>Father:</u>	<u>Mother:</u>
Employer: _____	Employer: _____
City/State: _____	City/State: _____
Position: _____	Position: _____
Phone: _____	Phone: _____
Fax Number: _____	Fax Number: _____
Work Hours: _____	Work Hours: _____
Overnight Travel: Yes _____ No _____	Overnight Travel: Yes _____ No _____
On Call Situation: Yes _____ No _____	On Call Situation: Yes _____ No _____

Does either parent work from a home office? Yes _____ No _____ Which parent? Mother _____ Father _____
If yes, please list the days and hours: _____

Please note any "special need requirements," such as week-end work or rotating schedules: _____

Children:

Name	Date of Birth	Age/Grade	M/F	Special Needs, Gifts or Interests
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Does your child or any of your children have any medical or health problems?
If so, please explain: _____

Briefly describe the goals/values you instill in your child(ren) and value in your nanny: _____

Family Information:

Briefly describe your family life style: _____

Family hobbies, interests, etc.: _____

Briefly describe your approach to child rearing: _____

Briefly describe your discipline philosophy: _____

Do you have a cleaning service? _____ Do you employ any other household staff? _____

Do you have any pets? _____ How many? Dogs _____ Cats _____ Birds _____ Other _____

If you have dogs, what breed: _____

What is your current form of childcare? _____

How long have you had this arrangement? _____

If a nanny, why is she leaving? _____

May we contact her? _____ If so, what is her name and phone number? _____

Nanny/Household Information:

Nanny Position Needed (please check all that apply): Live-In _____ Live-Out _____ Full-Time _____ Part-Time _____

Nanny's work schedule (please indicate days and hours):

Monday from _____ to _____ Wednesday from _____ to _____ Friday from _____ to _____

Tuesday from _____ to _____ Thursday from _____ to _____ Saturday from _____ to _____

If flexible, please explain: _____

What is the salary range you expect to pay? _____ per _____ Will you withhold taxes? _____

Special benefits (ie. Vacation, Health Insurance, Car, Holidays, Overtime): _____

Does Nanny need own car? Yes _____ No _____

How much transportation is required? _____

Will nanny have own bedroom? _____ Bath _____ TV _____ Phone Line _____ (Live-In information only)

Other Live-in information: _____

Any special skills required? CPR _____ Infant CPR _____ 1st Aide _____ Will you pay for courses? _____

Is there a swimming pool or waterway on the property? _____ Where is it located? _____

Will you accept a nanny with a child to bring? _____

What household responsibilities are required of nanny? _____

What qualities are most important to you in selecting your nanny? _____

Please list any physical traits and/or other characteristics you are looking for: _____

Job Responsibilities

- Require childcare and only duties related to child(ren).
- Make child(ren)'s bed Child(ren)'s laundry
- Child(ren)'s meals Clean child(ren)'s toys
- Light housekeeping Shopping for child(ren)
- Transport child(ren) Car pool

Other Housekeeping Duties This list is not part of a nanny's regular duties and should be negotiated between the family and the nanny.

- Family laundry Make family's beds
- Family meal preparation Vacuuming & Dusting
- Grocery shop Run errands
- Pet care Travel with family
- Plant care Other (specify): _____

Additional Information:

Please list names and phone numbers of two personal references you have known for two years or more:

When and where can you best be reached? _____

Do we have your permission to give your phone number to a possible nanny candidate if we need to quicken the search process? Yes ___ No ___ Phone Number: _____

Are you currently registered with any other agency? Yes ___ No ___

If yes, which agency or agencies? _____

Referred by: _____

"I certify that the facts contained in this Family Application are true and complete to the best of my knowledge and understand that falsification of this Application in any detail is grounds for disqualification from further consideration for placement of a nanny. I further agree that any false or misrepresentation made on this Application will invalidate any right to a refund and/or replacement under the Midwest Nannies, Ltd. Referral Agreement.

I authorize investigation of all statements contained herein and authorize you to contact all the references listed above, and others, to give you any and all information concerning employment and any pertinent information they may have; and release all parties from all liability for any damage that may result from furnishing same to you."

Client Signature(s) _____ Date _____

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